

YOUR GUIDE TO UUI GOVERNANCE, COMMITTEES AND TEAMS

To learn more about any of these committees or teams or to inquire about serving, please email ministry@uui.org.



CHURCH GOVERNANCE

●	Board of Trustees	Nine elected members with term limits. The Board meets monthly and meetings are open to the public. Board members are nominated by the Leadership Fulfillment Committee and elected by the congregation at the annual meeting. Temporary members may be appointed by the Board in the event of a vacancy. You must be a UUI member to serve on the Board of Trustees.
●	Program Team	Representatives of key committees and teams meet to coordinate programming. Representatives are chosen by their committees. Meets quarterly. Chaired by the Vice-President of the Board of Trustees (Board).
●	Special Funds Committee	Established in the bylaws, solicits and approves funding proposals for the Endowment and Beacon Fund and manages the approval process. Members are elected by the congregation at the annual meeting. You must be a UUI member to serve on the Special Funds Committee. Meets as needed.
●	Committee on Ministry	Advises and supports the minister and submits any evaluations required by the UUA. Members are appointed jointly by the Board and Minister. The committee has five to six members. Meets monthly.
●	Leadership Fulfillment Committee	Serves to recruit candidates for the Board and Special Funds Committee and to support leadership training. Members are nominated by the Board and elected by the congregation at the annual meeting.



COMMITTEES

Committees exist to advise the Board or to oversee and coordinate some important aspect of the life of the church. Committees are chartered by the Board. Chairs are chosen by the committee or appointed by the Board when needed. Most committees are open to anyone in the general UUI community who would like to serve. (It is not necessary to be a UUI member to serve on a committee.)

► Governance/Administrative Related Committees

●	Denominational Affairs Committee	Fosters involvement in the wider scope of UUism, including the UUA district, national, and international levels. Meets as needed. This team is currently seeking volunteers to lead it.
●	Finance Committee	Advises the Board on finance questions. Meets monthly.
●	Membership Committee	Manages the Sunday morning welcome team, holds regular information/engagement sessions for new/prospective members, assists the staff in managing membership data, advises on the overall Path to Membership process. Meets as needed. The chair of the Membership Committee is automatically a non-voting member of the Leadership Fulfillment Committee.
●	Personnel Committee	Advises the Board on personnel policy. Meets as needed.
●	Stewardship Committee	Manages the annual pledge drive and advises on stewardship issues. Meets as needed, currently is formed seasonally to coincide with the pledge drive. Members are recruited/appointed by the Board of Trustees.

► Program Related Committees

●	Fine Arts Committee	Ensures there is art in the Sanctuary. Provides special art shows and events and advises as needed to help maintain a uniform esthetic for the campus. Meets as needed.
●	Music Committee	Advises the hiring team for music related hires. Otherwise supports the Music Director in the musical programming of the church. Meets as needed.
●	Social Justice Committee	Promotes social justice outreach and service projects like the annual Giving Tree program. The Social Justice committee chooses the Share the Plate recipient every month. Meets as needed.
●	Sustainability Committee ("The Green Team")	Assists UUI in living into our Green Sanctuary commitment, promotes sustainable operations at UUI, encourages sustainable living in individual members, and leads on environmental outreach to the community. Meets monthly.

COMMITTEES, *cont'd*

► **Religious Exploration (R.E.) Related Committees**

●	Adult R.E. Council	Advises the Director of Lifespan Religious Exploration on religious exploration programming for adults. Members recruited by DLRE. Meets monthly.
●	R.E. Council	Advises the Director of Lifespan Religious Exploration (DLRE) on religious exploration programming for children and youth. Members recruited by DLRE. Meets monthly.

► **Facilities Related Committees**

●	Building & Grounds Committee	Works with the staff to provide for the general care of the grounds. Advises on aesthetic improvements to the grounds. Meets as needed.
●	Exterior Facilities Committee	Works with the staff to provide for the general care of the buildings. Advises the Board on facilities issues. Meets as needed.
●	Interior Facilities Committee	Works with the staff to provide for the general care and organization of the interior spaces. Advises the Board on use of the interior spaces. Meets as needed. This team is currently seeking volunteers to lead it.
●	Technology Committee	Casts a technology vision for the UUI campus, advises the Board on technology issues (including budgeting for new technology), and supports the staff and committees in meeting their technology needs. Meets monthly.



TASK FORCES

Task forces are created by the Board for a limited time to assist with a specific issue or task. Members are usually appointed by the Board.

●	Campus Transition Task Force	Advises on transformation and use of the campus after the School for Community Learning ends their use of the campus in June of 2022.
●	Reopening Team	Advises on issues around closing and reopening campus in response to the COVID-19 pandemic in accordance with the Board approved reopening policy.
●	8th Principle Task Force	Created to assist the congregation in understanding and living out our new commitments created by adopting an 8th principle by congregational vote in May of 2021.



TEAMS

Teams exist to manage recurring tasks or to support ongoing programming. Teams may or may not meet regularly. It is not necessary to be a UUI member to serve on a team.

► Sunday Morning Teams

●	Coffee Team	Recruits and manages volunteers to provide coffee on Sunday mornings. This team is currently seeking volunteers to lead it.
●	Sunday Morning Tech Team	Manages the technology during Sunday services. Two people run tech in the sanctuary and a third runs the chat on Zoom. Members are selected by minister. Tech Team members serve about two Sundays a month.
●	Ushers Team	Serves in the Sanctuary on Sunday mornings providing information and hospitality. Ushers collect the offering during the service. Two to three ushers serve every Sunday. Ushers serve one Sunday a month.
●	Worship Associates Team	Advises the minister on Sunday services, serve in worship roles on Sunday mornings. Meets monthly. Members are selected by minister. Worship Associates serve one Sunday a month.

► Pastoral Care Teams

●	Caring Team	Assists the minister in pastoral care by sending notes acknowledging joys and sorrows and coordinating the casserole ministry. Meets as needed.
●	Lay Pastoral Care Associates	Assists the minister in more in-depth pastoral care outreach such as hospital visits, home visits, and supportive phone calls. Members are selected by the minister.

TEAMS, cont'd

► Other Teams

●	Afghan Refugee Project Support Team	Coordinates UUI's support of an Afghan refugee family in partnership with Exodus Refugees.
●	Agents of Change Team	Lives under the Social Justice Committee Charter. The Agents of Change team is focused specifically on advocacy and activism and also serves as the support team for our relationship with Faith in Indiana, which is our primary partnership for social justice work in Indianapolis. Meets as needed.
●	Library Team	Manages the library and advises on general information storage policies. This team is currently seeking volunteers to lead it.
●	LGBTQ "Five Practices Team"	Lives under the Social Justice Committee charter. Assists the minister and Director of Lifespan Religious Exploration in carrying out our commitments as a Welcoming Congregation, advises on LGBTQ issues, promotes LGBTQ engagement. Meets monthly.
●	Thriving Faith Communities Team	Lives under the Green Team charter. This subcommittee focuses on energy conservation for members and the congregation to guide UUI to fulfilling its Paris Pledge of being carbon neutral no later than 2050.



Unitarian Universalist Church of Indianapolis

615 W 43rd Street, Indianapolis IN 46208

office@uui.org • 317-283-4760 • www.uui.org